



Public Officer Role Description

- An incorporated association shall have a public officer.
- The person must be a resident of the A.C.T. and be at least 18 years of age.
- The candidate may hold any office of the association in addition to the role of public officer.
- A person who is appointed to be the public officer shall, not later than 1 month after being appointed, lodge with the registrar-general a notice of the appointment.
- If the public officer of an incorporated association changes his or her address, the public officer shall, within 1 month after the change, lodge with the registrar-general a notice of the change.
- Further information can be found in the Associations Incorporations ACT 1991 Part 4 Section 64 – Vacancy in office of public officer.